

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
AUGUST 25, 2022**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: Julia Gouw

A quorum of the Board of Commissioners were present.

Staff present were Chief Executive Officer Atif Elkadi, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Norma I. Alley, MMC.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENT**

**1. CONFLICT OF INTEREST**

No conflicts were declared and no announcements were made.

**CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**CLOSED SESSION**

President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 2:03 p.m. Assistant General Counsel Sullivan announced the closed session items.

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)  
Property: ONT Terminals 2 and 4.  
Agency negotiator: OIAA General Counsel's office  
Negotiating parties: Delaware North Travel Hospitality Services, Inc.  
Under negotiation: Lease extension term and price

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)  
Property: ONT Terminals 2 and 4.  
Agency negotiator: OIAA General Counsel's office

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 3:05 p.m.

#### **REPORT ON CLOSED SESSION**

Assistant General Counsel Sullivan reported the agreement with Delaware North Travel Hospitality Services, Inc. was to be amended extending it through December 31, 2022, reducing the fees, and reimbursing some expenditures.

Assistant General Counsel Sullivan announced there was no reportable action regarding the second closed session item.

#### **PUBLIC COMMENT**

Board Clerk Norma Alley reported Richard Sherman, Juan Munoz, and Amir Zabeti provided written comment, which was entered into the record.

#### **CONSENT CALENDAR**

##### **2. APPROVAL OF MINUTES**

That the Ontario International Airport Authority (OIAA) Commission approve minutes for the OIAA special meeting on July 21, 2022.

##### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

That the Ontario International Airport Authority (OIAA) Commission receive and file the Cash Disbursement Report (Bills/Payroll) for the month ended July 31, 2022.

##### **4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS**

That the Ontario International Airport Authority (OIAA) Commission adopt a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-17: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

**5. APPROVAL OF COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

That the Ontario International Airport Authority (OIAA) Commission approve additional stipends per Article IV, Section 6 of the Authority's Bylaws.

**6. A RESOLUTION ELECTING THE AUTHORITY'S ASSISTANT SECRETARY**

That the Ontario International Airport Authority (OIAA) Commission approve a Resolution electing Norma I. Alley, MMC, as Assistant Secretary for the Ontario International Airport Authority.

RESOLUTION NO. 2022-18: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY REPEALING RESOLUTION NO. 2017-02, REPEALING RESOLUTION NO. 2020-16, AND ELECTING THE AUTHORITY'S ASSISTANT SECRETARY

**7. A RESOLUTION AMENDING THE AIR CARRIER INCENTIVE PROGRAM A (ACIP A) TO INCLUDE ADDITIONAL DESTINATIONS IN THE UNITED STATES AND CANADA**

That the Ontario International Airport Authority (OIAA) Commission adopt a resolution to amend the Air Carrier Incentive Program A (ACIP A) to include additional destinations in the United States and Canada.

RESOLUTION NO. 2022-19: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO AMEND AND ADD NEW DESTINATIONS TO THE PREVIOUSLY APPROVED AIR CARRIER INCENTIVE PROGRAM A FOR NEW NONSTOP PASSENGER SERVICE TO DESTINATIONS IN THE UNITED STATES, CANADA, AND MEXICO

**8. FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2022**

That the Ontario International Airport Authority (OIAA) Commission receive and file financial statements for the year ended June 30, 2022.

**9. INVESTMENT REPORT FOR THE TWELVE MONTHS ENDED JUNE 30, 2022**

That the Ontario International Airport Authority (OIAA) Commission receive and file the Investment Report for the twelve months ended June 30, 2022.

**10. AWARDING A VENDING AND ANCILLARY SERVICES CONTRACT TO PREPANGO, LLC**

The Ontario international Airport Authority (OIAA) Commission approve the award of a vending concession agreement with Prepango, LLC.

## **11. APPROVAL OF THE PURCHASE OF VXRAIL SERVER HARDWARE**

That the Ontario International Airport Authority (OIAA) Commission approve the purchase of new Dell VxRail server hardware from Sidepath in the amount of \$219,876.

## **12. AUTHORIZE THE CEO TO SIGN AN AMENDMENT TO THE AGREEMENT BETWEEN OIAA AND AMERICAN THREAT ASSESSMENT CONSULTING INC., TO INCREASE THE CONTRACT'S SPENDING AUTHORITY FOR THE INSTALLATION OF ADDITIONAL CCTV CAMERAS**

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to sign an Amendment to Contract No. SCONT-000337, with American Threat Assessment Consulting, Inc., to increase the spending authority by \$1,000,000, to allow for the installation of CCTV additions and enhancements as well as replacement of the existing end of service life CCTV cameras and support equipment at Ontario International Airport (ONT).

## **13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO AMEND CONTRACT NO. SCONT-000377 WITH PENWAL INDUSTRIES, INC. FOR ADDITIONAL PROFESSIONAL SERVICES FOR OIAA IN TERMINALS 2 AND 4**

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO) to execute an amendment to Contract No. SCONT-000377 with Penwal Industries, Inc. in the amount not to exceed \$500,000 for additional services within Terminal 2 and Terminal 4.

**MOTION:** Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve the Consent Calendar, including Resolution 2022-17, Resolution 2022-18, and Resolution 2022-19. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) vote.

## **ADMINISTRATIVE DISCUSSION/ACTION/REPORT**

### **14. NAMING THE INTERNATIONAL TERMINAL**

President Wapner called for public comment. Seeing no one come forward, he closed the public comment.

President Wapner reported on the invaluable contributions Senator Dianne Feinstein made to the Ontario International Airport and assistance in the formation of the Joint Power Authority. Discussion commenced amongst the Commissioners and unanimous consensus was met in support of the naming of the International Terminal.

President Wapner read a statement from Commissioner Gouw, which was entered into the record.

**MOTION:** Moved by President Wapner, seconded by Secretary Bowman, to approve the naming of the current Federal Inspection Station facility and future internal terminal to the Dianne Feinstein International Terminal. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) vote.

#### **MANAGEMENT REPORT**

CEO Elkadi provided updates on passenger traffic numbers and changes to flights.

#### **COMMISSIONER MATTERS**

President Wapner thanked staff for their hard work.

Vice President Loveridge had no comments.

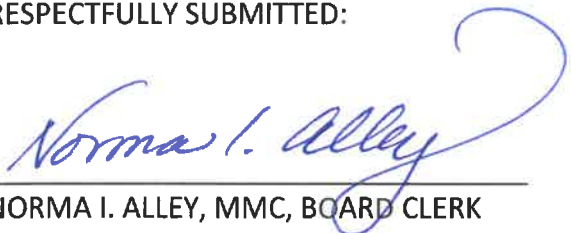
Secretary Bowman had no comments.

Commissioner Hagman commented he was excited for future terminal upgrades and the bright future for the airport.

#### **ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:17 p.m.

RESPECTFULLY SUBMITTED:

  
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NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:

  
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ALAN D. WAPNER, PRESIDENT