

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JUNE 22, 2023**

The Ontario International Airport Authority (OIAA) Board of Commissioners Meeting was conducted as a hybrid meeting via in-person and teleconference. Members of the public utilized alternative measures established by OIAA to view the meeting and/or to address the Commission. All matters were considered and voted upon by a roll call vote.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

ROLL CALL

PRESENT: Commissioners: Jim W. Bowman, Curt Hagman, Ronald D. Loveridge (participated via teleconference), and Alan D. Wapner

ABSENT: Commissioners: Julia Gouw

A quorum of the Board of Commissioners was present.

Also present were Chief Executive Officer Atif Elkadi; General Counsel Lori D. Ballance; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; Board Clerk/Assistant Secretary Norma I. Alley, MMC; and Chief Capital Development Officer Michelle Brantley

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

No conflicts of interests were declared.

CLOSED SESSION

The Closed Session was heard out of order and moved to the end of the agenda.

PUBLIC COMMENT

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the OIAA Board of Commissioners meeting on May 25, 2023.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended May 31, 2023.

4. PROFESSIONAL SERVICES AGREEMENT WITH GARVER, LLC, FOR SAFETY MANAGEMENT SYSTEM PROGRAM DEVELOPMENT

Authorized the Chief Executive Officer (CEO) to execute an agreement with Garver, LLC, to provide the development and implementation of a Safety Management System (SMS) Program and manual at Ontario International Airport (ONT), in an amount not to exceed \$300,000 for the completion of the project and authorize the CEO to execute budgeted amendments to the contract for additional related services, if needed, up to 30% of the overall contract value.

5. CONTRACT WITH CS&M CONSTRUCTION SERVICES, INC., FOR GLOBAL ENTRY ENROLLMENT CENTER

Authorized the Chief Executive Officer (CEO) to execute a Contract with CS&M Construction Services Inc., in an amount \$200,000 to perform the Construction activities required for the Global Entry program office space at the Federal Inspection Services (FIS) Terminal; and authorize the CEO to execute budgeted amendments to the contract for additional related services, if needed, up to 30% of the overall contract value.

6. CONTRACT EXTENSION WITH PPM GROUP, INC., FOR CONSTRUCTION MANAGEMENT AND RELATED SERVICES

Authorized the Chief Executive Officer (CEO) to approve a contract extension to December 31, 2023, for PPM Group, Inc. for On-Call construction management services related to the Runway 26R ILS Upgrade project at Ontario International Airport (ONT).

7. PAYMENT TO INFORMA MARKETS UK FOR ROUTES WORLD EXHIBITION PARTICIPATION AND SPONSORSHIP

Authorized the Chief Executive Officer (CEO) to pay Informa Markets UK a total of \$113,642 for participation in Routes World Conference.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

8. RESOLUTIONS FOR (1) APPROVAL AND CERTIFICATION OF THE FINAL ENVIRONMENTAL IMPACT REPORT, THE MITIGATION MONITORING AND REPORTING PROGRAM, RELATED CEQA FINDINGS, A STATEMENT OF OVERRIDING CONSIDERATIONS, AND FINDINGS REGARDING THE LACK OF ANY SIGNIFICANT HISTORIC RESOURCES ON THE PROJECT SITE, FOR THE SOUTH AIRPORT CARGO CENTER PROJECT AT ONTARIO INTERNATIONAL AIRPORT, AND (2) APPROVAL OF THE SOUTH AIRPORT CARGO CENTER PROJECT AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority Commission adopted:

A Resolution approving and certifying the Final Environmental Impact Report, the Mitigation Monitoring and Reporting Program, related CEQA Findings, a Statement of Overriding Considerations, and Findings Regarding the Lack of any Significant Historic Resources on the Project Site, for the South Airport Cargo Center Project at Ontario International Airport

RESOLUTION NO. 2023-10: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO APPROVE AND CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT, THE MITIGATION MONITORING AND REPORTING PROGRAM, RELATED CEQA FINDINGS, A STATEMENT OF OVERRIDING CONSIDERATIONS, AND FINDINGS REGARDING THE LACK OF ANY SIGNIFICANT HISTORIC RESOURCES ON THE PROJECT SITE, FOR THE SOUTH AIRPORT CARGO CENTER PROJECT AT ONTARIO INTERNATIONAL AIRPORT

and

A Resolution approving the South Airport Cargo Center Project at Ontario International Airport

RESOLUTION NO. 2023-11: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO APPROVE THE SOUTH AIRPORT CARGO CENTER PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT AND TO ADOPT FINDINGS REGARDING THE PROJECT

Chief Capital Development Officer Brantley presented the staff report and fielded questions from the Board of Commissioners.

President Wapner called for public comment.

City of Chino Deputy City Manager Vivian Castro spoke against Resolution No. 2023-010 and Resolution No. 2023-11.

Seeing no further comment, President Wapner closed public comment.

MOTION: Moved by President Wapner, seconded by Secretary Bowman, to waive further reading and approve Resolution No. 2023-10. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

MOTION: Moved by President Wapner, seconded by Secretary Bowman, to waive further reading and approve Resolution No. 2023-11. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

9. RESOLUTION TO ADOPT THE FYE 2024 OPERATING BUDGET

Approved a resolution adopting the FYE 2024 Operating Budget.

RESOLUTION NO. 2023-12: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2023-24

Chief Executive Officer Elkadi presented the staff report and fielded questions from the Board of Commissioners.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman, to approve Resolution No. 2023-12. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

10. RESOLUTION TO ADOPT THE FYE 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET

Approved a resolution adopting the FYE 2024 Capital Improvement Program and Budget.

RESOLUTION NO. 2023-13: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION ADOPTING THE ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2023-24

Chief Executive Officer Elkadi presented the staff report and fielded questions from the Board of Commissioners.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

MOTION: Moved by President Wapner, seconded by Commissioner Hagman, to approve Resolution No. 2023-13. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

11. RESOLUTION APPROVING THE ONTARIO INTERNATIONAL AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2023-2024

Approved a resolution approving the Airport System Rates and Charges for Fiscal Year 2023-2024 at Ontario International Airport (ONT).

RESOLUTION NO. 2023-14: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY COMMISSION APPROVING THE AIRPORT SYSTEM RATES AND CHARGES FOR FISCAL YEAR 2023-24

Chief Executive Officer Elkadi presented the staff report and fielded questions from the Board of Commissioners.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve Resolution No. 2023-14. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) roll call vote.

MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, launch of the Sunflower hidden disabilities program, and general airport matters accompanied by a PowerPoint.

COMMISSIONER MATTERS

There were no updates or matters brought forth to the Board of Commissioners.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

CLOSED SESSION

- GC § 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer

General Council Lori D. Ballance announced the closed session item.

President Wapner recessed the open session and called the closed session to order at 2:26 p.m. The open session reconvened at 3:09 p.m.

REPORT ON CLOSED SESSION

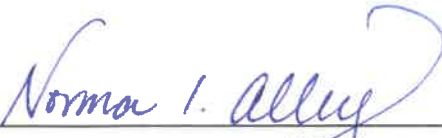
President Wapner announced there was no reportable action.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 3:10 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:



NORMA I. ALLEY, MMC, BOARD CLERK



ALAN D. WAPNER, PRESIDENT