

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
COMMISSION MEETING  
MINUTES  
OCTOBER 26, 2023**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:02 p.m.

**ROLL CALL**

**COMMISSIONERS:**

**PRESENT:** Jim W. Bowman, Curt Hagman, Ronald D. Loveridge and Alan D. Wapner

**ABSENT:** Julia Gouw

A quorum of the Board of Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi

General Counsel Lori D. Ballance

Board Clerk/Assistant Secretary Norma I. Alley, MMC

Assistant General Counsel Kevin P. Sullivan

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

President Alan Wapner declared no actual conflict of interest for Consent Agenda Item No. 6, but stated he would be abstaining on that matter.

**PUBLIC COMMENT**

President Wapner called for public comment.

Shiela Bishop, Colton Joint Unified School District Representative, spoke regarding potential partnership.

Mr. Arun Ramahrishna, UniteHere! Local 11 Representative, spoke to the Hudson labor negotiations at ONT.

Ms. Nida Austria spoke to the Hudson labor negotiations at ONT.

Board Clerk Alley noted a written comment was received from Richard Sherman regarding flight pattern and plane noise, which was entered into the record.

Seeing no further comments, President Wapner closed public comment.

## CLOSED SESSION

### **PUBLIC COMMENT ON CLOSED SESSION**

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

*President Wapner announced the closed session item was to be heard at the end of the meeting and out of Agenda order.*

### **CLOSED SESSION**

- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

## CONSENT CALENDAR

### **2. APPROVAL OF MINUTES**

Approved minutes for the OIAA Board of Commissioners meeting on September 28, 2023.

### **3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended September 30, 2023.

### **4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS**

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Wapner for the month of September, 2023.

### **5. CONTRACT AMENDMENT WITH MOSS ADAMS, LLP, FOR INTERNAL AUDITING SERVICES**

Approved an amendment to Contract No. SCONT-000421 with Moss Adams, LLP (Moss Adams) to increase the contract amount by \$450,000 for a total contract amount of \$750,000.

### **6. AGREEMENT WITH LAMBERT 20/20 COMMUNICATIONS, INC., FOR STRATEGIC COMMUNICATIONS AND PUBLIC RELATIONS CONSULTING SERVICES**

Authorized the Chief Executive Officer (CEO) to execute a second amendment with Lambert 20/20 Network Inc. for strategic communications and public relations consulting services for two one-year extensions not to exceed \$180,000.00 annually; for an overall contract amount not to exceed \$360,000.00.

## 7. CONTRACT AMENDMENT WITH DIGITAL319, LLC, FOR DIGITAL SERVICES

Authorized the Chief Executive Officer (CEO) to execute an amendment to Agreement SCONT-000390 with Digital319, LLC, increasing the contract spending, in the amount of \$400,000, solely for the purpose of adding social media management, social media moderation, and social media measurement to help support the new social and digital media strategy.

## 8. CONTRACT EXTENSION FOR BURNS AND MCDONNELL ENGINEERING COMPANY, INC. FOR CONSTRUCTION ADMINISTRATION AND RELATED SERVICES FOR RUNWAY 8R-26L REHABILITATION AND CONNECTING TAXIWAYS PROGRAM

Authorized the Chief Executive Officer (CEO) to:

1. Execute a contract extension with Burns and McDonnell Engineering Company, Inc. in the amount of \$1,000,000.00 for Year two (2) Construction Administration (CA) and related services for the Runway 8R-26L Rehabilitation and Connecting Taxiways Program;
2. Execute budgeted amendments to the contract for additional related services, if needed, up to 15% of the overall contract value; and
3. Execute task orders to perform CA for Year two (2) construction and related services.

## 9. AGREEMENT WITH CDW-G TO PURCHASE INFORMATION TECHNOLOGY EQUIPMENT AND SERVICES

Authorized the Chief Executive Officer (CEO) to negotiate and execute a cooperative Professional Services Agreement with CDW-G, based on Sourcewell Contract 081419-CDW, for the procurement of IT equipment and services in an amount not to exceed \$500,000.00 in FY2024.

**MOTION:** Moved by Commissioner Hagman, seconded by Vice President Loveridge, to approve the Consent Calendar.

**VOTE:** Approval of all items on the Consent Agenda, excluding Item No. 6, carried by a 4 Yes/0 No/1 Absent (Gouw) vote.

**VOTE:** Approval of Consent Agenda Item No. 06 carried by a 3 Yes/0 No/1 Abstain (Wapner)/1 Absent (Gouw) vote.

## ADMINISTRATIVE DISCUSSION/ACTION/REPORT

### 10. RESOLUTION ESTABLISHING A PARKING CARD POLICY (POSTPONED FROM 9/28/2023 MEETING)

RESOLUTION NO. 2023-16: A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY ESTABLISHING A PARKING CARD POLICY AT THE ONTARIO INTERNATIONAL AIRPORT

Chief Executive Officer Elkadi presented the staff report and fielded questions from the Board.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

**MOTION:** Moved by Commissioner Hagman, seconded by Secretary Bowman, to approve Resolution No. 2023-16. Motion carried by a 4 Yes/0 No/1 Absent (Gouw) vote.

**MANAGEMENT REPORT**

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters, accompanied by a PowerPoint.

**COMMISSIONER MATTERS**

There were no Commissioner matters to report.

**CLOSED SESSION**

*This item was heard out of Agenda order.*

**PUBLIC COMMENT ON CLOSED SESSION**

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

**CLOSED SESSION**

- GC § 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

President Wapner announced the closed session item.

President Wapner recessed the open session and called the closed session to order at 2:35 p.m. The open session reconvened at 2:55 p.m.

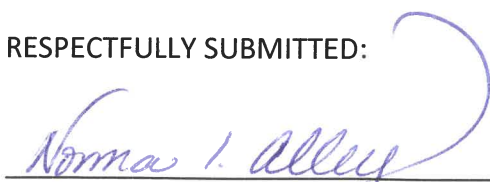
**REPORT ON CLOSED SESSION**

President Wapner announced there was no reportable action.

**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 2:55 p.m.

RESPECTFULLY SUBMITTED:

  
NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:

  
ALAN D. WAPNER, PRESIDENT