

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JUNE 25, 2020**

In accordance with the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Ontario International Airport Authority (OIAA) board meetings were conducted via live stream and teleconference. Members of the public utilized alternative measures established by OIAA to view the board meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, June 25, 2020.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:07 p.m.

ROLL CALL

PRESENT VIA ZOOM CONFERENCE: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman, and Alan D. Wapner

ABSENT: Commissioners: Ronald O. Loveridge (excused)

Also present via Zoom conference were: Chief Executive Officer Mark A. Thorpe, General Counsel Lori Ballance and Assistant Secretary Claudia Y. Isbell.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Wapner.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to clerk@flyontario.com or via telephone recording comments at (909) 544-5442.

AGENDA REVIEW/ANNOUNCEMENT

There were no announcements made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 4-0-1, with Vice President Loveridge absent, to approve the consent calendar as presented, including adoption of Resolution 2020-08 and Resolution 2020-09.

2. APPROVAL OF MINUTES

Approved minutes for the meeting of the Ontario International Airport Authority regular meeting on May 28, 2020 and the special meeting on June 12, 2020 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved bills for May 1, 2020 through May 31, 2020 and Payroll May 1, 2020 through May 31, 2020.

4. APPROVAL OF MEETING STIPENDS

The Ontario International Airport Authority Commission approved meeting stipends for President Wapner for the month of May, 2020.

5. APPROVED A CONTRACT AMENDMENT WITH FRUITION GROWTH, LLC DBA FRUITION FOR A MONTH-TO-MONTH EXTENSION NOT TO EXCEED NINE (9) MONTHS, FOR DIGITAL WEB SERVICES

The Ontario International Airport Authority (OIAA) authorized the Chief Executive Officer (CEO) to execute a month-to-month contract extension for nine (9) months with Fruition Growth LLC dba Fruition for digital web services for an overall not-to-exceed amount of \$120,000 over the term of the of the nine month contract. Funds for this contract were included in the Fiscal Year 2020/21 budget.

6. AUTHORIZED THE CHIEF EXECUTIVE OFFICER TO EXECUTE A FUNDING AGREEMENT WITH THE COUNTY OF SAN BERNARDINO TOWARDS THE ACCESS CONTROL AND ALARM MANAGEMENT SYSTEM (ACAMS) PROJECT

The Ontario International Airport Authority (OIAA) approved funding agreement 2020-01 between the OIAA and the County of San Bernardino for \$250,000 for upgrade of the current Access Control and Alarm Management System (ACAMS). The Ontario International Airport Authority received \$250,000 from the San Bernardino County to be used towards upgrade of the current ACAMS.

7. RATIFICATION AND RE-APPROVAL OF A CONTRACT WITH VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY FOR THE RUNWAY 26R TOUCHDOWN ZONE LIGHTS PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority ratified and re-authorized the Chief Executive Officer (CEO) to execute a contract with Royal Electric Company, in the amount of \$2,811,110.50 for the Runway 26R Touchdown Zone Lights Project at Ontario International Airport (ONT). The cost to construct this project was accounted for in the OIAA Fiscal Year 2019-2020 budget. Total construction cost of \$2,555,555.00, plus a 10% contingency in the amount of \$255,555.50. Funds for this project are to be paid with a combination of FAA Airport Improvement Program (AIP) entitlement grant funds in the amount of \$2,059,521.77 and OIAA appropriations in the amount of \$496,033.23.

RESOLUTION NO. 2020-08 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY RATIFYING AND RE-APPROVING A CONTRACT WITH VELLUTINI CORPORATION DBA ROYAL ELECTRIC COMPANY FOR THE RUNWAY 26R TOUCHDOWN ZONE LIGHTS PROJECT AT THE ONTARIO INTERNATIONAL AIRPORT, AND APPROVING AN EMERGENCY EXEMPTION UNDER CEQA GUIDELINES SECTION 15269(c), AND CATEGORICAL EXEMPTIONS UNDER CEQA GUIDELINES SECTIONS 15301 AND 15302, FOR THE PROJECT

ADMINISTRATIVE DISCUSSION/ACTION/REPORT

8. REVIEW AND ADOPTION OF A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING THE CONTINUED USE OF THE AUTHORITY'S CURRENT ANNUAL APPROVED BUDGET FOR FISCAL YEAR 2019-2020 FOR A PERIOD OF ONE (1) MONTH BEGINNING JULY 1, 2020

The Ontario International Airport Authority approved the following: (1) A resolution adopting and authorizing the continued use of the Authority's current approved Fiscal Year 2019-20 budget for the Airport's and Authority's financial and other operations for a period of up to one (1) month beginning July 1, 2020. (2) authorized the Chief Executive Officer (CEO) and the Chief Financial Officer/Treasurer (CFO) of the Authority to use the Authority and Airport accounts, account balances, revenues, income, receipts and funds existing and available on and after July 1, 2020 for the financial and other operations of the Authority and Airport in a manner consistent with the current approved budget for Fiscal Year 2019-20 for a period of up to one (1) month beginning on July 1, 2020.

RESOLUTION NO. 2020-09 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING THE CONTINUED USE OF THE AUTHORITY'S CURRENT ANNUAL BUDGET FOR FISCAL YEAR 2019-20 FOR A PERIOD OF ONE (1) MONTH BEGINNING JULY 1, 2020

MOTION: Moved by Commissioner Hagman, seconded by Commissioner Gouw, and carried by a roll call vote of 4-0-1, with Vice President Loveridge absent, to adopt Resolution 2020-09 adopting and authorizing the continued use of the OIAA's current approved Fiscal Year 2019-20 budget for a one (1) month period through July 31, 2020.

9. A RESOLUTION DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO THE SERIOUS AND IMMINENT THREAT OF AN OUTBREAK OF THE NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

The Ontario International Airport Authority approved a resolution declaring the continued existence of a local emergency in connection with preparations the Authority is making, and actions it is taking, in response to the serious and imminent threat of an outbreak of the novel coronavirus (COVID-19), and compliance with health authorities' applicable guidance regarding responding to COVID-19.

RESOLUTION NO. 2020-10 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY DECLARING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY IN CONNECTION WITH PREPARATIONS THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY IS MAKING, AND ACTIONS IT IS TAKING, IN RESPONSE TO THE SERIOUS AND IMMINENT THREAT OF AN OUTBREAK OF THE NOVEL CORONAVIRUS (COVID-19), AND COMPLIANCE WITH HEALTH AUTHORITIES' APPLICABLE GUIDANCE REGARDING RESPONDING TO COVID-19

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 4-0-1, with Vice President Loveridge absent, to adopt Resolution 2020-10 declaring the continued existence of a local emergency.

MANAGEMENT REPORT

Chief Executive Officer Thorpe provided an update of passenger activity at ONT. Commissioners asked questions regarding updates of COVID-19 at ONT.

COMMISSIONER MATTERS

President Wapner thanked Commissioner Hagman for the County of San Bernardino agreement for \$250,000 for security related projects.

Secretary Bowman had no comments.

Commissioner Hagman had no comments.

Commissioner Gouw had no comments.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 2:31 p.m.

RESPECTFULLY SUBMITTED:



CLAUDIA Y. ISBELL, CLERK OF THE BOARD

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY