

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
REGULAR COMMISSION MEETING  
MINUTES  
MAY 26, 2022**

A regular meeting of the Ontario International Airport Authority was held on Thursday, May 26, 2022, at 1923 E. Avion Street, Room 100, Ontario, California. Notice of said meeting was duly given in the time and manner prescribed by law.

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

PRESENT: Commissioners: Jim W. Bowman, Julia Gouw (arrived at 2:04 p.m.), Curt Hagman, Ronald O. Loveridge, and Alan D. Wapner

Also present were Chief Executive Officer Atif Elkadi, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Norma I. Alley, MMC.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Hagman.

**CLOSED SESSION PUBLIC COMMENT**

There were no closed session public comments.

**CLOSED SESSION**

President Wapner recessed the regular meeting of the Ontario International Airport Authority to Closed Session at 2:02 p.m. General Counsel Sullivan announced the closed session items.

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GOV §54956.8.)  
Property: ONT Terminals 2 and 4.  
Agency negotiator: OIAA General Counsel's office  
Negotiating parties: Delaware North Travel Hospitality Services, Inc.  
Under negotiation: Lease extension term and price

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 2:15 p.m.

**REPORT ON CLOSED SESSION**

Assistant General Counsel Sullivan announced there was no reportable action.

## **PUBLIC COMMENT**

Mr. Richard Sherman provided written comment.

## **AGENDA REVIEW/ANNOUNCEMENT**

No announcements were made.

### **1. CONFLICT OF INTEREST**

Commissioner Hagman and Commissioner Bowman report their conflict of interest on Item No. 10 pertaining to the procurement of the heavy duty trucks.

## **CONSENT CALENDAR**

### **2. APPROVAL OF MINUTES**

Approved Minutes for the Ontario International Airport Authority special meeting on April 21, 2022 and cancelled meeting on April 28, 2022 and approving the same as on file with the Secretary/Assistant Secretary

### **3. BILLS/PAYROLL**

Approved Bills April 1 through April 30, 2022, and Payroll April 1 through April 30, 2022.

### **4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS**

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

**RESOLUTION NO. 2022-09** A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

**5. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A VENUE AND LICENSE AGREEMENT BETWEEN ONTARIO INTERNATIONAL AIRPORT AUTHORITY AND LOS ANGELES SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS AT ONTARIO INTERNATIONAL AIRPORT**

That the Ontario International Airport Authority Board of Commissioners (OIAA Board) authorized the Chief Executive Officer (CEO) to execute a Venue and License Agreement between Ontario International Airport Authority and Los Angeles SMSA Limited Partnership d/b/a Verizon Wireless (Verizon) at Ontario International Airport (ONT) to design, build, install, operate, and maintain a multi-carrier capable, neutral host distributed antenna or other telecommunications systems.

**6. APPROVE CEQA CATEGORICAL EXEMPTIONS AND THE RELATED PROJECT FOR THE AVION REALIGNMENT AND CHANNEL BRIDGE CONSTRUCTION AT THE ONTARIO INTERNATIONAL AIRPORT**

That the Ontario International Airport Authority (OIAA) Commission (1) approved and certified California Environmental Quality Act (CEQA) Categorical Exemptions under CEQA Guidelines sections 15301 and 15302 for the proposed project, and (2) approve the project to realign and improve East Avion Street and East Jurupa Street and the construction of a new bridge spanning the Cucamonga Channel.

**7. APPROVAL OF AN AUTHORITY INCREASE TO AMERICAN THREAT ASSESSMENT CONSULTING, INC., CONTRACT FOR THE INSTALLATION OF REQUIRED ACCESS CONTROL SYSTEMS AND SUPPORTING INFRASTRUCTURE**

That the Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or his designee, to increase the existing American Threat Assessment Consulting, Inc., Contract No. SCONT-000337, by increasing the spending authority in the amount of \$200,000, to allow for the installation of additional access control systems and support equipment at Ontario International Airport (ONT).

**8. INVESTMENT REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2022**

That the Ontario International Airport Authority (OIAA) Commission received and filed financial statements for the nine months ended March 31, 2022.

**9. FISCAL YEAR 2021-2022 FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2022**

The OIAA's increase in net position exceeded the budget by \$24.9M, which was primarily driven largely by higher-than-expected passenger carrier activity. This activity resulted in an operating revenue budget favorable variance of \$10.3M (16.2%). In addition, the operating expense budget reflects a favorable variance of \$5.5M (9.7%) as a result of conservative expenditure policies and service levels in the terminals corresponding with passenger activity levels.

**10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO PROCURE THREE HEAVY DUTY TRUCKS FROM MARK CHRISTOPHER AUTO CENTER FOR ONTARIO INTERNATIONAL AIRPORT**

That the Ontario International Airport Authority (OIAA) approved and authorized the Chief Executive Officer (CEO) to execute an authority TO Mark Christopher Auto Center in the amount of \$132,414.61 plus shipping and applicable sales tax for the procurement of three (3) 2023 Chevrolet Silverado's 2500 two (2) 2WD Regular Cab Truck and one (1) 4WD Crew Cab Truck) for use at Ontario International Airport per Request for Bids (RFB) #220007.

**11. PARKING LOT 6 REHABILITATION PROJECT**

That the Ontario International Airport Authority (OIAA) Commission (1) approved and certified CEQA exemptions under CEQA Guidelines sections 15301, 15302, 15311, and 15332 for the parking lot rehabilitation project, and (2) approve the project and authorize the CEO to authorize Parking Concepts Inc. to implement the parking lot rehabilitation work based on the company's existing contract terms.

**MOTION:** Moved by President Wapner, seconded by Vice President Loveridge, to approve the Consent Calendar Items #2-9, and #11, including Resolution 2022-09 and carried by a unanimous vote.

**MOTION:** Moved by President Wapner, seconded by Vice President Loveridge, to approve consent calendar Items #10 and carried by a vote of 4-0-1, with Secretary Bowman and Commissioner Hagman abstaining due to a conflict of interest.

## **ADMINISTRATIVE DISCUSSION/ACTION/REPORT**

### **12. A RESOLUTION UPDATING AIR CARRIER INCENTIVE PROGRAM B (ACIP) TO ENCOURAGE AND PROMOTE NONSTOP COMMERCIAL PASSENGER AIR SERVICE TO UNSERVED INTERNATIONAL DESTINATIONS**

That the Ontario International Airport Authority (OIAA) Board of Commissioners (Board) adopted a resolution approving updates and revisions to the current Air Carrier Incentive Program B (ACIP B), offering qualifying Air Carriers a waiver of certain fees, and marketing incentives, for unserved destinations outside of the United States, Canada and Mexico, to encourage and support the launch of new international air service from Ontario International Airport (ONT).

#### **RESOLUTION NO. 2022 -10**

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY TO UPDATE AN EXISTING AIR CARRIER INCENTIVE PROGRAM COVERING UNSERVED INTERNATIONAL DESTINATIONS OUTSIDE THE UNITED STATES, CANADA AND MEXICO

**MOTION:** Moved by Commissioner Hagman, seconded by Vice President Loveridge, and carried by a vote of 5-0-0.

### **13. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A NON-EXCLUSIVE LICENSE AGREEMENT WITH IDEMIA**

That the Ontario International Airport Authority (OIAA) Commission authorize the Chief Executive Officer (CEO), to negotiate and execute a non-exclusive license agreement with IDEMIA North America to provide TSA PreCheck enrollment registration at ONT.

**MOTION:** Moved by Commissioner Hagman, seconded by Vice President Loveridge, to authorize the Chief Executive Office to execute a non-exclusive license agreement with IDEMIA and carried by a vote of 4-0-0.

### **14. LEGISLATIVE UPDATE FROM ATLAS ADVOCACY**

Atlas Advocacy represented provided a legislative update and fielded questions from the Board.

## **MANAGEMENT REPORT**

CEO Elkadi provided updates on the new displays going up at the terminals to honor vets and passenger traffic numbers.

**SPECIAL CEREMONIES**

President Wapner presented an award to the Traveler’s Aide for their outstanding service.

**COMMISSIONER MATTERS**

President Wapner had no comments.

Vice President Wapner had no comments.

Secretary Bowman had no comments.

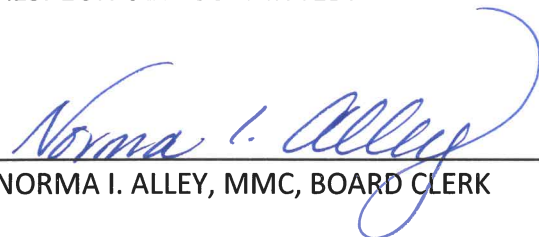
Commissioner Hagman reported San Bernardino County received 82 NACO Innovation Awards and commended staff for the outstanding job with the Aspire Lounge grand opening.

Commissioner Gouw had no comments.

**ADJOURNMENT**

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:04 p.m.

RESPECTFULLY SUBMITTED:

  
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NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:

  
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ALAN D. WAPNER, PRESIDENT  
ONTARIO INTERNATIONAL AIRPORT AUTHORITY