

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
REGULAR COMMISSION MEETING
MINUTES
JANUARY 27, 2022**

Pursuant to Assembly Bill No. 361, the Ontario International Airport Authority (OIAA) Commission Meeting is being conducted via Zoom and teleconference. Members of the public utilized alternative measures established by OIAA to view the Commission meeting and/or to address the President and Commissioners for the regular meeting held on Thursday, January 27, 2022.

Notice of said meeting was duly given in the time and manner prescribed by law.

CALL TO ORDER

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:01 p.m.

ROLL CALL

PRESENT VIA ZOOM: Commissioners: Julia Gouw, Curt Hagman, Jim W. Bowman,
Ronald O. Loveridge, and Alan D. Wapner

ABSENT: Commissioners: None

Also present via Zoom webinar were: Deputy Chief Executive Officer Atif Elkadi, General Counsel Lori Ballance, Assistant General Counsel Kevin P. Sullivan, and Board Clerk Natalie Gonzaga.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Secretary Bowman.

CLOSED SESSION PUBLIC COMMENT

There were no public comments for closed session.

CLOSED SESSION

President Wapner recessed the regular meeting of the Ontario International Airport Authority to closed session at 2:03 p.m. with all Commissioners in attendance.

- GC § 54957, PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Deputy Chief Executive Officer
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code section 54956.8.)
Property: ONT Terminal 2 and Terminal 4
Agency negotiator: OIAA General Counsel's office
Negotiating parties: HG ONT Retailer JV

Under negotiation: Lease extension term and price

The Ontario International Airport Authority Commission regular meeting was reconvened in public session at 2:50 p.m.

REPORT ON CLOSED SESSION

General Counsel Ballance announced there was no reportable action.

PUBLIC COMMENT

Members of the public wishing to provide public comment for the items on the agenda were able to do so via email comments to publiccomment@flyontario.com, live via telephone at (909) 403-1131, via telephone recording comments at (909) 544-5307, or by mail.

There were no public comments.

AGENDA REVIEW/ANNOUNCEMENT

No announcements were made.

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Note: agenda item contractors, subcontractors and agents which may require member abstentions due to conflict of interests and financial interests. Commission Member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT CALENDAR

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0, to approve the consent calendar Items No. 2-6, including Resolution No. 2022-02.

2. APPROVAL OF MINUTES

Approved Minutes for the Ontario International Airport Authority regular meeting on December 23, 2021 and special meeting on January 7, 2022 and approving the same as on file with the Secretary/Assistant Secretary.

3. BILLS/PAYROLL

Approved Bills December 1 through December 31, 2021 and Payroll December 1 through December 31, 2021.

4. ADOPTION OF A RESOLUTION MAKING FINDINGS AND DETERMINATIONS UNDER ASSEMBLY BILL NO. 361 TO CONTINUE AUTHORIZATION OF VIRTUAL MEETINGS OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY FOR A PERIOD OF 30 DAYS

The Ontario International Airport Authority (OIAA) Commission adopted a Resolution making findings and determinations under Assembly Bill 361 (AB 361) to authorize staff to continue to conduct virtual-only Commission and Committee meetings, in response to COVID-19.

RESOLUTION NO. 2022-02 A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE COMMISSION AND ALL COMMITTEES IN ACCORDANCE WITH ASSEMBLY BILL 361 FOR A PERIOD OF THIRTY DAYS

5. APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE FEDERAL AVIATION ADMINISTRATION AND THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY

The Ontario International Airport Authority (OIAA) Commission approved and authorized the Chief Executive Officer (CEO), or his designee, to execute a Memorandum of Agreement (MOA) between the Federal Aviation Administration (FAA) and the OIAA.

6. APPROVAL OF A PROFESSIONAL SERVICE AGREEMENT WITH AMADEUS AIRPORT IT AMERICAS, INC TO PROVIDE AND IMPLEMENT AN AIRPORT LEASE MANAGEMENT SYSTEM

The Ontario International Airport Authority (OIAA) Commission approved and authorized the Chief Executive Officer (CEO), or his designee, to execute a professional service agreement between Amadeus Airport IT Americas, Inc., (Amadeus) and the OIAA for a lease management system. Funding for this contract is approved in the Fiscal Year 2021-22 operating budget. The total amount to be paid by the agreement shall not exceed \$392,258, over an initial five-year contract.

ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

7. APPROVAL OF A CONCESSION AGREEMENT WITH BREWERY X, FOR A BREWERY X OUTLET INCORPORATING TWO TOP GOLF SIMULATORS IN TERMINAL 2 AT ONTARIO INTERNATIONAL AIRPORT

The Ontario International Airport Authority (OIAA) Commission authorized the Chief Executive Officer (CEO), or his designee, to negotiate a ten-year term concession agreement (incorporating 50/50 share of all capital expenses including design and construction, operating expenses and net profit), with one five year option at the discretion of the OIAA Commission, with Brewery X Inc., to manage and operate a Brewery X concession inclusive of two top golf simulators in Terminal 2 at Ontario International Airport (ONT), on a sole source basis.

Deputy CEO Elkadi presented this item, providing Commissioners with an overview of the proposed concession agreement with Brewery X. Discussion ensued between Commissioners and Staff regarding the concept. Deputy CEO Elkadi confirmed Brewery X would lead the construction.

MOTION: Moved by Commissioner Hagman, seconded by Secretary Bowman, and carried by a roll call vote of 5-0-0, to approve a concession agreement with Brewery X.

8. A DISCUSSION REGARDING ESCALATORS IN PASSENGER TERMINALS

For the Ontario International Airport Authority (OIAA) to discuss the escalators in the passenger terminals.

President Wapner mention this item was presented to have a discussion regarding the escalators in passenger terminals. He requested a discussion regarding the down time and thanked Staff for providing him with more information to understand the issue and limitations.

President Wapner asked Deputy CEO Elkadi what we can do to limit the amount if times the escalators are down or how we can get them back up as quickly as possible when they are down.

Commissioners inquired about reports of the escalator outages, provided suggestions for the future, and Staff discussed approaches to limit down time.

President Wapner inquired about the escalators having the ability to reverse direction, and Deputy CEO Elkadi confirmed the current escalators do not have that capability.

MANAGEMENT REPORT

Deputy CEO Elkadi provided updates on passenger and cargo traffic for December 2021.

COMMISSIONER MATTERS

Commissioner Gouw thanked Staff for keeping the airport doing as well as it has done during the pandemic.

Commissioner Hagman asked Staff if ONT has been experiencing flight delays and the future outlook of the recovery. Deputy CEO mention the airlines are cautiously optimistic on the continued recovery, and any cancellations experienced were related to weather. Commissioner Hagman mentioned resources are available for quick tests to keep the transportation corridors going, is looking forward to 2022, and thanked staff for keeping the terminals safe for passengers.

Secretary Bowman congratulated everyone, including our partners throughout the airport and region.

Vice President Loveridge requested quarterly reports, potentially by Zoom, by our federal lobbyists update us and highlight what is taking place. President Wapner agreed.

President Wapner thanked Deputy CEO Elkadi and Staff for doing a great job.

ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commission meeting at 3:09 p.m.

RESPECTFULLY SUBMITTED:



NATALIE GONZAGA, BOARD CLERK

APPROVED:



ALAN D. WAPNER, PRESIDENT
ONTARIO INTERNATIONAL AIRPORT AUTHORITY