

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY
COMMISSION MEETING
MINUTES
FEBRUARY 22, 2024**

CALL TO ORDER

Vice President Loveridge called the Ontario International Airport Authority Commission meeting to order at 2:01 p.m.

ROLL CALL

COMMISSIONERS:

PRESENT: Jim W. Bowman, Curt Hagman, and Ronald D. Loveridge,

ABSENT: Julia Gouw and Alan D. Wapner

A quorum of the Board of Commissioners was present.

STAFF:

Chief Executive Officer Atif Elkadi
Assistant General Counsel Kevin P. Sullivan

Board Clerk/Assistant Secretary Norma I. Alley, MMC

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was performed.

AGENDA REVIEW/ANNOUNCEMENTS

1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

No conflicts of interests were declared.

PUBLIC COMMENT

Vice President Loveridge called for public comment.

Board Clerk Alley noted two written comments were received from Richard Sherman and Marvin Norman.

Seeing no one come forward, Vice President Loveridge closed public comment.

CONSENT CALENDAR

2. APPROVAL OF MINUTES

Approved minutes for the OIAA Board of Commissioners meeting on January 25, 2024.

3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended January 31, 2024.

4. COMMISSIONER'S STIPENDS AS REQUIRED BY AUTHORITY BYLAWS

Approved additional stipends per Article IV, Section 6 of the Authority's Bylaws for President Alan Wapner and Commissioner Curt Hagman for the month of January, 2024.

5. FINANCIAL YEAR 2023-2024 FINANCIAL STATEMENTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2023

Received and filed financial statements for the six months ended December 31, 2023.

6. INVESTMENT REPORT FOR THE YEAR ENDED JUNE 30, 2023

Received and filed financial statements for the six months ended December 31, 2023.

7. CONTRACT AMENDMENT WITH PMG ADVISORY, LLC. (PASLAY MANAGEMENT GROUP) FOR STAFF AUGMENTATION FOR THE REVENUE MANAGEMENT DIVISION

Authorized the Chief Executive Officer (CEO) to execute an amendment to the PMG Advisory, LLC., (Paslay Group) Contract No. SCONT-000622 to increase the contract amount by \$100,000 for additional services focusing on the concessions program.

8. PROFESSIONAL SERVICES AGREEMENT WITH OSSI NA, LLC, FOR TECHNOLOGY INTEGRATION SERVICES

Authorized the Chief Executive Officer (CEO) to negotiate and execute a one (1) year Professional Services Agreement with OSSI NA, LLC (OSSI) for Technology Integration Services at the Ontario International Airport (ONT) for a sum up to \$500,000 over a one (1) year term.

9. RENTAL CAR CONCESSION AND LEASE AGREEMENTS

Authorized the Chief Executive Officer (CEO) to negotiate and execute a five (5) year Concession and Lease Agreement(s) with the Rental Car Companies (RACs).

10. CONTRACT AMENDMENT WITH COFFMAN SPECIALTIES, INC. FOR EMERGENCY TAXIWAY DRAINAGE REPAIR

Authorized the Chief Executive Officer (CEO) to execute a contract amendment with Coffman Specialties, Inc. (Coffman) to provide emergency repair of a collapsed and deteriorated drainage pipe from Taxilane G to Taxiway N to increase the contract amount by \$500,000.

MOTION: Moved by Secretary Bowman, seconded by Commissioner Hagman, to approve the Consent Calendar. Motion carried by 3 Yes/0 No/2 Absent (Gouw, Wapner).

MANAGEMENT REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters, accompanied by a PowerPoint.

COMMISSIONER MATTERS

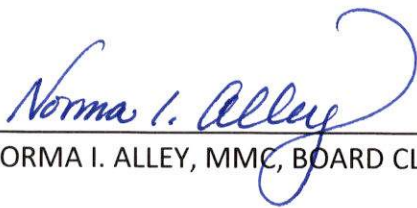
Vice President Loveridge asked for a lobbyist update.

ADJOURNMENT

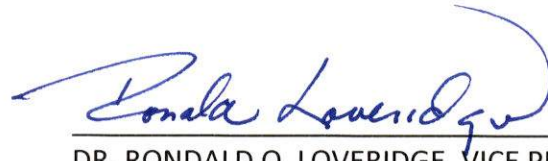
Vice President Loveridge adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 2:11 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:



NORMA I. ALLEY, MMC, BOARD CLERK



DR. RONDALD O. LOVERIDGE, VICE PRESIDENT