

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
FINANCE & AUDIT COMMITTEE MEETING  
MINUTES  
July 20, 2022**

A regular meeting of the Ontario International Airport Authority was held on July 20, 2022, at 1923 E. Avion Street, Room 100, Ontario, California. Notice of said meeting was duly given in the time and manner prescribed by law.

**1. CALL TO ORDER**

Chair Wapner called the Finance & Audit Committee meeting to order at 3:04 p.m.

**2. ROLL CALL**

PRESENT: Commissioners: Ronald O. Loveridge, Member  
Alan D. Wapner, Chair

A quorum of the Committee was present.

Also present were Chief Executive Officer Atif Elkadi; Assistant General Counsel Kevin P. Sullivan; Chief Financial Officer/Treasurer John M. Schubert; and Board Clerk/Assistant Secretary Norma I. Alley, MMC.

**3. PUBLIC COMMENT**

Chair Wapner called for public comment. Seeing no one come forward, he closed public comment.

**4. COMMITTEE AGENDA REVIEW/ANNOUNCEMENTS**

No announcements were made.

**5. CONSENT CALENDAR**

**A. MINUTES**

Approve minutes of the Finance & Audit Committee special meeting on May 17, 2022.

**MOTION:** Moved by Committee Member Loveridge, seconded by Chair Wapner, to approve the Consent Calendar. Motion carried unanimously.

**6. COMMITTEE DISCUSSION ITEMS**

**A. DISCUSSION OF OIAA RISK ASSESSMENT REPORT**

Discussion regarding the OIAA Risk Assessment Report.

Moss Adams Consultants Colleen Rozilous and Tammy Morris reported on the biennial Risk Assessment Report and fielded questions from the Committee.

The Finance & Audit Committee Members supported additional audits, at which time staff would review and report back to the Committee.

**B. BUDGET ADJUSTMENTS – NEW OIAA STAFF POSITIONS**

Recommend Board of Commissioners approve budget adjustments.

Chief Executive Officer Elkadi and Chief Financial Officer/Treasurer Schubert presented the staff report. Discussion ensued between Staff and Committee Members. The Finance & Audit Committee Members recommended to the Board of Commissioners to approve the budget adjustments.

**C. BUDGET POLICY PERSONNEL ADJUSTMENTS**

Discussion on policy regarding personnel adjustments.

Chief Executive Officer Elkadi and Chief Financial Officer/Treasurer Schubert presented the staff report. Discussion ensued between Staff and Committee Members. The Finance & Audit Committee Members requested personnel changes continue to come before the Board of Commissioners when there are new classifications.

**7. COMMITTEE STAFF UPDATES**

Staff had no updates.


**8. COMMITTEE MEMBER COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Alan D. Wapner, Chair, expressed appreciation to Staff.  
Ronald O. Loveridge, Member, had no further comments.

**9. ADJOURNMENT**

Chair Wapner adjourned the Finance & Audit Committee meeting at 4:19 p.m.

RESPECTFULLY SUBMITTED:

  
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NORMA I. ALLEY, MMC, BOARD CLERK

APPROVED:

  
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ALAN D. WAPNER, PRESIDENT