

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
COMMISSION MEETING  
MINUTES  
MAY 23, 2024**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:01 p.m.

**ROLL CALL**

**COMMISSIONERS:**

**PRESENT:**

Alan D. Wapner, President  
Ronald D. Loveridge, Treasurer

Curt Hagman, Vice President  
Jim W. Bowman, Secretary

**ABSENT:**

Julia Gouw, Commissioner

A quorum of the Board of Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi  
Elisa Grey, Chief Revenue Management Officer

Assistant General Counsel Kevin Sullivan  
Board Clerk/Assistant Secretary Norma I. Alley, MMC

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

President Wapner called for public comment.

Board Clerk Alley noted one written comment was received from Richard Sherman.

Seeing no one come forward, President Wapner closed public comment.

## CONSENT CALENDAR

### 2. APPROVAL OF MINUTES

Approved minutes for the OIAA Board of Commissioners meeting on April 25, 2024.

### 3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended April 30, 2024.

### 4. FISCAL YEAR 2023-2024 FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED MARCH 31, 2024

Received and filed financial statements (unaudited) for the nine months ended March 31, 2024.

### 5. INVESTMENT REPORT FOR THE NINE MONTHS ENDED MARCH 31, 2024

Received and filed the Investment Report for the nine months ended March 31, 2024.

### 6. AGREEMENT WITH FRUITION FOR WEBSITE DATA MANAGEMENT, DRUPAL SYSTEM UPGRADE, AND ONGOING MAINTENANCE

Authorized the Chief Executive Officer (CEO) to execute an agreement with Fruition for website data management, Drupal system upgrade, and ongoing maintenance for one year, with four one-year extensions, in the amount not to exceed \$3,000,000 over the next five years.

**MOTION:** Moved by Vice President Hagman, seconded by Secretary Bowman, to approve the Consent Calendar. Motion carried by 4 Yes/0 No/1 Absent (Gouw) vote.

## ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

### 7. CONTRACT WITH SIGN INDUSTRIES, INC. FOR T2 AND T4 SIGNAGE AND WAYFINDING PROJECT

Authorized the Chief Executive Officer (CEO) to execute a contract with Sign Industries, Inc. in the amount of \$2,400,472.00 for the T2 and T4 Signage and Wayfinding Project, plus a 15% contingency authorization of the overall contract value.

Chief Executive Officer Elkadi presented the staff report and fielded inquiries from the Commissioners.

President Wapner called for public comment. Seeing no one come forward, he closed public comment.

**MOTION:** Moved by Vice President Hagman, seconded by Treasurer Loveridge, to approve a contract with Sign Industries, Inc., for T2 and T4 Signage and Wayfinding Project. Motion carried by 4 Yes/0 No/1 Absent (Gouw) vote.

## 8. PRESENTATION ON REVENUE MANAGEMENT DIVISION UPDATES

Chief Revenue Management Officer Grey provided general updates on revenue management matters and the FAB+ Conference, accompanied by a PowerPoint, and fielded inquiry from the Commissioners.

### CEO REPORT

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters, accompanied by a PowerPoint.

### COMMISSION MATTERS

By consensus of the Commission, Treasurer Loveridge was appointed Chair of the Finance & Audit Committee.


It was reported and requested the manhole covers on airport property still stated LA City and needed replaced, have more frequent reporting on concessionaires and their operations of business, and research on possibility of connecting all the terminals together.

### ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Board of Commissioners Meeting at 2:34 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

  
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NORMA I. ALLEY, MMC, BOARD CLERK

  
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ALAN D. WAPNER, PRESIDENT