

**ONTARIO INTERNATIONAL AIRPORT AUTHORITY  
COMMISSION MEETING  
MINUTES  
DECEMBER 17, 2024**

**CALL TO ORDER**

President Wapner called the Ontario International Airport Authority Commission meeting to order at 2:00 p.m.

**ROLL CALL**

**COMMISSIONERS:**

**PRESENT:**

Alan D. Wapner, President  
Ronald D. Loveridge, Treasurer  
Julia Gouw, Commissioner

Curt Hagman, Vice President  
Jim W. Bowman, Secretary

A quorum of the OIAA Commissioners was present.

**STAFF:**

Chief Executive Officer Atif Elkadi  
Deputy Commission Clerk Adrienne Fernandez

Assistant Legal Counsel Kevin P. Sullivan

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was performed.

**AGENDA REVIEW/ANNOUNCEMENTS**

**1. INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

No conflicts of interests were declared.

**PUBLIC COMMENT**

President Wapner called for public comment. Seeing no one come forward, President Wapner closed public comment.

**CONSENT CALENDAR**

**2. APPROVAL OF MINUTES**

Approved minutes for the OIAA Commissioners meeting on November 19, 2024.

**3. CASH DISBURSEMENT REPORT (BILLS/PAYROLL)**

Received and filed the Cash Disbursement Report (Bills/Payroll) for the month ended November 30, 2024.

**4. AGREEMENT WITH BENVIEW STRATEGIES, LLC, FOR ON-CALL FINANCIAL ADVISORY AND PROFESSIONAL CONSULTING SERVICES**

Authorized the Chief Executive Officer to execute an agreement with BenView Strategies, LLC, for financial advisory, professional, and consulting services, for three years, with two one-year options, not to exceed \$529,000.

**5. AGREEMENT WITH RAMBOLL AMERICAS ENGINEERING SOLUTIONS, INC FOR ON-CALL ENVIRONMENTAL COMPLIANCE CONSULTING SERVICES**

Authorized the Chief Executive Officer to execute an agreement with Ramboll Americas Engineering Solutions, Inc for on-call environmental compliance oversight consulting services, for three years with two 1-year options, not to exceed \$4,500,000.00.

**6. AGREEMENT WITH SIGN INDUSTRIES, INC., FOR THE ONTARIO INTERNATIONAL AIRPORT MONUMENT SIGN PROJECT**

Authorized the Chief Executive Officer to execute an agreement with Sign Industries, Inc., for the Ontario Monument Sign Design and Build Project in the amount of \$399,810.00, and approve a construction contingency, up to 15% of the overall contract value.

**7. AGREEMENT AMENDMENT WITH AIRPORT AND AVIATION PROFESSIONALS, INC., FOR FINANCIAL AND TECHNICAL ADVISORY SERVICES**

Authorized the Chief Executive Officer to execute an agreement amendment to Agreement No. SCONT-000321 with Airport and Aviation Professions, Inc. (AvAirPros) for financial and technical advisory services, not to exceed \$150,000 for a total contract amount of \$650,000.

**8. RESOLUTION IMPLEMENTING A NEW AIR CARRIER INCENTIVE PROGRAM (ACIP C) COVERING MEXICO AND CANADA**

Adopted a resolution to approve a new Air Carrier Incentive Program C (ACIP C), offering qualifying Air Carriers various incentives to promote the entry of new entrant carriers, as well as new nonstop service to unserved destinations in Mexico and Canada.

RESOLUTION 2024-12

A RESOLUTION OF THE ONTARIO INTERNATIONAL AIRPORT AUTHORITY APPROVING A NEW AIR CARRIER INCENTIVE PROGRAM C (ACIP C) COVERING NEW ENTRANT CARRIERS AND DESTINATIONS IN MEXICO AND CANADA

**MOTION:** Moved by Vice President Hagman, seconded by Commissioner Gouw, to approve the Consent Calendar, including Resolution No. 2024-12. Motion carried by a 5 Yes/0 No vote.

## ADMINISTRATIVE REPORTS/DISCUSSION/ACTION

### 9. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDED JUNE 30, 2024

Received and filed the audited financial statements for the fiscal year ended June 30, 2024.

**MOTION:** Moved by Secretary Bowman, seconded by Vice President Hagman, to receive and file the audited statements for the FYE June 30, 2024. Motion carried by a 5 Yes/0 No vote.

## CEO REPORT

### CHIEF EXECUTIVE OFFICER UPDATES

Chief Executive Officer Elkadi provided updates on passenger traffic numbers, changes to flights, and general airport matters. Mr. Elkadi fielded inquiries from the Commissioners.

## COMMISSIONER MATTERS


There were no Commissioner matters to report.

## ADJOURNMENT

President Wapner adjourned the Ontario International Airport Authority Commissioners Meeting at 2:27 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

  
ADRIANNE FERNANDEZ,  
DEPUTY COMMISSION CLERK

  
ALAN D. WAPNER, PRESIDENT