



1923 E. Avion St., Ontario, CA 91761  
Office: 909.544.5378  
www.travelersaidie.org

## VOLUNTEER APPLICATION

Date \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Business \_\_\_\_\_

Email Address (required) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of birth \_\_\_\_\_

In case of emergency \_\_\_\_\_ Relationship \_\_\_\_\_ # \_\_\_\_\_

References (2) (Name & Number)

### Work Availability

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9 to 1							
1 to 5							
5 to 9							

Are you currently employed?  Yes  No If yes, where? \_\_\_\_\_

Retired?  Yes  No If no, previous employer \_\_\_\_\_

Languages spoken \_\_\_\_\_

Education (include final degrees, areas of major study, continuing education classes)

Special skills, knowledge of computer programs, hobbies, sign language, etc:

Other volunteer positions (past or present):

Why are you interested in volunteering at Travelers Aid of the Inland Empire?

Do you have any family members working for TAIE or Ontario International Airport?  Yes  No

If yes, employer? \_\_\_\_\_ Position \_\_\_\_\_

How did you learn of our volunteer program?

- |   |  |
|---|--|
| <input type="checkbox"/> TAIE Website   | <input type="checkbox"/> School/College      |
| <input type="checkbox"/> Newspaper      | <input type="checkbox"/> Speaking Engagement |
| <input type="checkbox"/> TAIE Volunteer | <input type="checkbox"/> Website/Internet    |
| <input type="checkbox"/> Friend         | <input type="checkbox"/> Other               |

Can you commit to volunteering at least one time a week for a 4-hour period? \_\_\_\_\_

Can you commit to two training sessions each year for Airport/TAIE updates? \_\_\_\_\_

Will you be available to assist at special events on an occasional basis? \_\_\_\_\_

Participation as a Travelers Aid Volunteer may require extended periods of standing or walking in the terminals. Each shift is 4 hours long. The airport can be a loud place and requires good hearing. Is there any reason you could not perform these duties? \_\_\_\_\_

We are committed to providing a high level of service to our travelers. Should you become a TAIE Volunteer, you will be required to attend a 2-hour orientation, 16 hours of hands-on training and serve a 4-hour shift every week, attend 2 training meetings a year. Are you able to make this commitment for a minimum of 2 years? \_\_\_\_\_

We ask that our volunteers wear a uniform while on duty at the airport and maintain a quality dress code. The uniform consists of (dark pants-blue/black-no jeans and a white shirt/blouse-you are required to provide AND a red vest and name badge provided by TAIE.) Are you willing to comply with uniform code? \_\_\_\_\_

TAIE Volunteers make use of the iPad and applications to assist passengers/guests. Are you computer literate and/or willing to learn? \_\_\_\_\_

**I understand that the successful placement of all TAIE volunteers is contingent upon fingerprinting and a background check in order to complete the badging process.**

**I have read all of the above and certify that the information provided is true and complete to the best of my knowledge.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**